



**Historical Resources Management Commission
Hattie Weber Museum – 445 C Street, Davis, California
Corner of 5th and C Streets in Central Park
Monday, July 21, 2014**

Commissioners Present: Rand Herbert (Chair), Mark Beason (Vice Chair), Scott Miltenberger, Richard Rifkin, William Allen Lowry, Gale Sosnick

Commissioners Absent: Karen Clementi

Council Liaisons Present: None

Staff Present: Ike Njoku, Catherine McCort

1. Call to Order. Chairperson Herbert called the meeting to order at 7:00 pm.

2. Approval of Agenda.

Action: Commissioner Lowery moved, seconded by Commissioner Miltenberger, to approve the agenda. The motion passed unanimously.

3. Approval of Minutes.

Commissioner Rifkin noted that he had abstained on item 8B of the previous meeting, rather than voting yes.

Action: Commissioner Miltenberger moved, seconded by Commissioner Lowery, to accept the minutes as edited. The motion passed unanimously.

4. Public Communications.

None

5. Written Communications

Staff Liaison Njoku circulated the written communications.

6. Museum Report

Dennis Dingemans presented the Commission with the Hattie Weber Museum's annual report for FY 13/14 and gave an oral summary.

7. Staff, Council Liaison, and Commissioner Comments

Chairperson Herbert suggested that item 7 be moved to the end of the meeting. The Commission agreed.

8. Business Items

A. City of Davis Centennial Celebration Presentation by Bob Bowen

City Public Relations Manager Bob Bowen provided a brief history of the Davis Centennial and of the City's incorporation in 1917. He invited the Commission to participate and requested input on the planning. The Commission asked questions about the Centennial and provided some ideas for programs and displays.

The Commission decided that Commissioner Lowery will liaise with UC Davis and Commissioner Rifkin will liaise with the City with regards to planning for the Centennial. The other Commissioners will also contribute as needed and possible.

B. CLG Grant Award Discussion

Chairperson Herbert described the CLG Grant and the history of previous City surveys. He reiterated that having a survey in place protects the City's status as a Certified Local Government and prevents homeowners from having to bear the cost of providing private historical resources analysis on their properties prior to applying for city permits.

The Commission identified and discussed objectives for the project that include:

1. Consolidate and update the existing surveys
2. Bring the contextual history (Contextual Statement) up-to-date, up to 1975
3. Identify and survey surviving historical farmhouses in the newer subdivisions that were not identified in the previous surveys
4. Survey the post war subdivisions as subdivisions, rather than surveying the individual houses

The Commission stressed the need for volunteers to assist the consultant with this project, and invited those in attendance to sign up. They also discussed and began planning the training that the volunteers will need.

Staff Liaison Njoku clarified that the Request for Proposal has already been released and that the deadline for responses is Friday, July 25, 2014. He added that City staff hopes that the Commission will identify a consultant by the end in a short time line in order to proceed with the survey work and training soon. He informed the Commission that the final deadline for the entire project is October 1, 2015.

The Commission appointed Chairperson Herbert, Vice Chairperson Beason, and Commissioner Lowery to act as a subcommittee that will make a short list of applicants and then to interview those applicants. The subcommittee would recommend the best fit consultant to the City.

The first training session will take place on August 18th, 2014. Several community members present signed up to be volunteers, and were encouraged to attend the 8/18/14 meeting.

- 9. Adjournment.** The next meeting will be **Monday, August 18, 2014** at the Hattie Weber Museum (445 C Street) at 7:00 pm.

Action: Chairperson Herbert moved, seconded by Commissioner Lowery, to adjourn the meeting. The motion passed unanimously.

The meeting was adjourned at 8:45pm